

1. **Launching meeting of the Thematic Programme Network on the Promotion of sustainable agricultural farming systems (TPN 6) in the context of the Regional Action Programme to Combat Desertification in Africa**
Tunis, Tunisia, 22 – 24 November 2004
2. **Fourth Forum on Africa - Latin America and the Caribbean Inter-regional Platform of Cooperation to implement the UNCCD through the Promotion of sustainable agricultural farming systems.**
Tunis, Tunisia, 25 – 28 November 2004

INFORMATION NOTE

I. VENUE

Hotel Abou Nawas El Mechtel
B.P. 3 - Avenue Ouled Haffouz
1005 El Omrane Tunis, Tunisie
Tel : +216 71783200
Fax : +216 71784758; 71781735
Email : elmechtel@abounawas.com.tn

II. HOTEL ACCOMMODATION

For security reasons, arrangements have been made to book all participants in the hotel Abou Nawas El Mechtel that will host the conference. Participants are strongly advised to lodge in the mentioned hotel. Participants will pay for their own accommodation. Hotel offers accommodation in two different prices, single and double room, as shown in the table below. All have bathrooms and all rates include a buffet breakfast.

Negotiated rates for bed and breakfast	
Single	Double
70 DT	75 DT

Participants should book their rooms directly by sending a fax at the following numbers: +216 71784758; 71781735 preferably before the 08/11/2004. In the fax exact dates of the staying should be specified. In order to benefit from the special tariff negotiated with the hotel, the participant should indicate that s/he will attend the conferences organised by the UNCCD Secretariat.

Participants should provide for their lunch and dinner. The hotel is proposing a buffet lunch for 22 DT.

III. VISAS

Participants are responsible for obtaining any transit visa and the entry visa in Tunis for their travel. For delegates that do not have a Tunisian Embassy or Consulate in their country of residence, the local authorities will arrange visas to be issued upon arrival at the airport in Tunis. Delegates who live in such countries are therefore strongly advised to send to the Regional Coordination Unit of the CCD in Tunis, with copies to the UNCCD Secretariat in Bonn, by the **25th of October 2004** a photocopy of their passports with the following information:

1. Full names	4. Date of issue and expiry
2. Passport numbers	5. Details of travel itinerary
3. Country of origin	6. Place and date of birth

IV. ALLOWANCES

Allowances /DSA shall be paid on the first and second day of the conference to participants sponsored by the UNCCD Secretariat, in accordance with the United Nations Rules and Regulations, enabling participants to cover incidental expenses during their stay in Tunisia, to cover the costs of accommodation and meals. In addition, UNCCD sponsored delegates will receive terminal allowances to cover transport and visa charges. Should the participants change their plan and leave Tunisia, earlier than originally authorised, the UNCCD Secretariat shall reserve the right to reclaim the portion of the allowance payment beyond the entitlement to their stay in Tunis.

V. AIRPORT TRANSFERS

Tunis is served by an international airport which is less than ten kilometers of the place of the meeting. Arrangements will be made by the host country to meet participants at the airport and assist them with immigration and transport issues. The participants are kindly requested to take care of their transfer from airport to hotel using their terminal expenses. Taxi shall cost approximately 4 DT.

VI. CURRENCY

The local currency of Tunisia is the Tunisian Dinar (DT). One (1) dollar US is equivalent to 1.25 DT (Rate on 11 October 2004). Please be informed that the rate can undergo light fluctuations.

VII. CLIMATE

Tunisia has a mediterranean climate. In November, it is winter and the temperatures vary between 7 and 18°C.

VIII. **LANGUAGE:** The official language is French

IX. MISCELLANEOUS

Insurance: The organisers shall not be responsible for health insurance coverage and participants must have adequate insurance to cover any medical services required.

X. ORGANISERS

The Host Government of Tunisia

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Ressources Hydrauliques
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