TERMS OF REFERENCE

Consultancy to support the development and launching of e-learning courses on the UNCCD e-learning platform

Consultancy reference number: CCD/20/STI/02

Background

With the adoption of by the United Nations General Assembly of the Sustainable Development Goals (SDGs), the UNCCD Secretariat be custodian of helping countries to achieve Target 15.3 concerning Land Degradation Neutrality (LDN). This comes in addition to the UNCCD’s original mandate of supporting Parties in their efforts to battle desertification, land degradation and drought and support measures to achieve overall Sustainable Land Management (SLM).

Capacity building and development play a major role in efforts to realize the objectives of the UNCCD. Indeed they are central to the entire UNCCD process as underlined in the Convention itself and the many decisions taken by the Conference of the Parties (COP) thus far (see: https://knowledge.unccd.int/cbm/cops-and-process-capacity-building-unccd-throughout-years).

Base on all supra dictum the Secretariat has been taking various measures to support the capacity development process. The development and offering of relevant e-learning courses are among important actions taken by the Secretariat in this regard. The present consultancy is aimed inter alia at securing qualified assistance to support the Secretariat’s efforts in the review and update of some existing e-learning courses, and the development and launching of several new courses.

Consultant tasks

Under the direct supervision of the Head of the UNCCD Capacity Development and Innovation Office, and working collaboratively with all staff, the incumbent shall perform the following main duties:

1) Review and update the UNCCD e-learning course on:
   a) The role of the UNCCD National Focal Point
   b) The Committee on Science and Technology
   c) The Committee for the Review of the Implementation of the Convention

2) Finalize and support the launching of the e-learning course for youths (ages 14 to 24) on land and the achievement of the Sustainable Development Goals (SDGs)

3) Develop and support the launching of a general e-learning course on drought and the mitigation of its effects

4) All other pertinent duties relating to this consultancy.

Requirements

All applicants should possess the following skills and competencies:

- At least a master’s degree in an area related to sustainable development, environment, land management, forestry or drought;
- Good general knowledge of the issues of sustainable development;
- Very good general knowledge of the UNCCD;
Proven experience in the development of e-learning courses and/or other teaching/training courses/manuals;

- Excellent research skills;
- Excellent command of English;
- Knowledge in Learning Management Systems (LMS), preferably Moodle;
- Demonstrated experience actively engaging with the youth;
- Demonstrated ability to work independently, handle multiple tasks, and deliver assignments on time;
- Able to adapt to an international, multicultural and multilingual environment;
- Willing to take initiative and be a very good team player.

**Contractual terms**

The consultancy shall be carried out at the offices of the UNCCD in Bonn, Germany for a duration of three (3) months, beginning 1st March 2020. The consultant shall work five days per week. The consultancy fee is based on qualifications and the level of experience. All products resulting from this consultancy are the exclusive property of the UNCCD.

**Submission of application**

Applications should be submitted by e-mail to staffing@unccd.int with a UNCCD Personal History Form1 and cover letter, specifying the reference number: CCD/20/STI/02.

The **deadline for applications is 06 February 2020**. Only applications submitted by the deadline will be considered.

Due to the volume of applications received, receipt of applications cannot be acknowledged individually. Please address your application as indicated above and please do not address or copy your application to an individual at the Secretariat or Global Mechanism. Candidates who do not receive any feedback within three months of the deadline should consider their application as unsuccessful.

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1 [https://www.unccd.int/sites/default/files/inline-files/UNCCD%20P-11%20Form_1.pdf](https://www.unccd.int/sites/default/files/inline-files/UNCCD%20P-11%20Form_1.pdf)