



TERMS OF REFERENCE

Consultant/senior business analyst to further develop the Global Mechanism business model and to update and revise the Standard Operating Procedures

Consultancy reference number: CCD/20/GM/51

Background

Desertification, along with climate change and the loss of biodiversity were identified as the greatest challenges to sustainable development during the 1992 Rio Earth Summit. Established in 1994, the United Nations Convention to Combat Desertification (UNCCD) is the sole legally binding international agreement linking environment and development to sustainable land management. The Convention seeks to support countries to address Desertification, Land Degradation, and Drought (DLDD).

At the UNCCD COP13, countries agreed (decision 7/COP.13) on a new global roadmap to address land degradation. The new UNCCD 2018-2030 Strategic Framework includes a set of 5 Strategic Objectives (SO) adopted to guide the actions of all UNCCD stakeholders and partners in the period 2018–2030. The Strategic Objective 5 (SO5), in particular, aims at mobilizing substantial and additional financial and non-financial resources to support the implementation of the Convention by building effective partnerships at global and national level.

As the operational arm of the Convention, the Global Mechanism supports countries in translating the Convention into action. We are mandated to assist countries in the mobilization of resources. We aim to be small but agile team catalyzing solutions [finance, other resources – such as tools and technology, capacity] that are relevant to country Parties and that deliver transformative and tangible benefits to their people and landscapes.

Objective of the consultancy

The objective of this consultancy is to produce a technical report that identifies ways to enhance and further develop the Global Mechanism business model.

The consultant is expected to present the following elements: 1) an analysis of the existing business model including a review of current institutional weaknesses/gaps in the GM's ability to mobilize and support Parties access to financing and other resources, taking into account audit requirements and likely future challenges; 2) a proposal with recommendations to streamline the business model and deliver services more efficiently 3) recommended revision of the Standard Operating Procedures (SOP).

Specific Tasks

Reporting to the Managing Director of the Global Mechanism, the consultant will perform the following tasks:



- Analyze and describe the challenges posed by the current GM business model, including a review of current audit requirements.
- Produce an inception report outlining the methodology and the work plan for the assignment.
- Anticipate future challenges in accessing to finance and technology in the form of a landscape analysis.
- Carry out desk research, including collecting and analyzing relevant reports, database, best practice, evidences, and documents
- Survey, interview or liaise with relevant counterparts, organizations, think tanks and various key stakeholders (internal and external).
- Propose a draft of the new business model and standard operating procedures.
- Consult with GM/secretariat and other relevant stakeholders on the draft, securing and integrating feedback and submit a revised business model and standard operating procedures for consideration by senior management.
- Perform any additional tasks as required to deliver on the outputs of the consultancy.

Requirements

- Advanced university degree in development economics and finance, business administration, natural resource management, or related disciplines.
- A minimum of 10 years working experience related to natural resource management (NRM), development finance and other related areas
- Knowledge of the UNCCD or related Convention processes.
- Good knowledge of the UN rules/procedures and administrative or financial processes.
- Experience in business processes analysis and streamlining, preferably within the UN system.
- Knowledge of SAP, including formal training or certification is considered highly desirable.
- Experience in working with UNCCD stakeholders especially related to resource mobilization and financing is an asset
- Demonstrated ability to work independently, handle multiple tasks, work under pressure and deliver assignments on time
- Excellent communication (writing, presentation), and strong analytical skills
- Knowledge of English is required. Knowledge of French would be desirable.

Contractual terms

This consultancy will be home-based. The services of the selected consultant will be required for a period of 2 months subject to satisfactory progress in the preparatory activities identified under this TOR.

Deliverables

Expected outputs will be discussed and agreed with the Managing Director and the Programme Officer, including:



- Deliverable 1: Comprehensive Report outlining the revised business model for GM, addressing the issues mentioned in the above section, including recommendations and a proposed framework
- Deliverable 2: Recommendations on how to streamline business processes within GM by revising SOPs, creating detailed requirements and specifications for new re-designed processes.

Submission of applications

Applications should be submitted by e-mail to staffing@unccd.int together with a UN Personal History Form¹ and CV specifying reference number: **CCD/20/GM/51**.

The **deadline for applications is 31 October 2020**. Only applications submitted by the deadline will be considered.

Due to the volume of applications received, receipt of applications cannot be acknowledged individually. Please address your application as indicated above and please do not address or copy your application to an individual at the Secretariat or Global Mechanism. Candidates who do not receive any feedback within three months of the deadline should consider their application as unsuccessful.

Date of issuance: 13 October 2020

¹ UNCCD Personal History Form: https://www.unccd.int/sites/default/files/inline-files/UNCCD%20P-11%20Form_1.pdf