



TERMS OF REFERENCE

National consultant (Cote D'Ivoire) to support the organisation of the COP 15 Business Forum

Consultancy reference number: CCD/22/ERPA/C/15

Background

Desertification, along with climate change and the loss of biodiversity were identified as the greatest challenges to sustainable development during the 1992 Rio Earth Summit. Established in 1994, the United Nations Convention to Combat Desertification (UNCCD) is the sole legally binding international agreement linking environment and development to sustainable land management. The Convention addresses specifically the arid, semi-arid and dry sub-humid areas, known as the drylands, where some of the most vulnerable ecosystems and peoples can be found.

The UNCCD Business Forum will take place during the 15th Session of the Conference of the Parties (COP 15) to the UN Convention to Combat Desertification (UNCCD) from 11-12 May, in Abidjan. The two-day business forum will focus on sustainable innovations for protecting soils and rehabilitating land under the Business for Land (B4L) initiative and will also launch the Great Green Wall sourcing challenge that will promote the expansion of supply chains.

Objective of consultancy

Successful organisation of the COP15 Business Forum.

Duties and Responsibilities:

Under the overall supervision of the Chief of External Relations, Policy and Advocacy and reporting to the assigned Programme Officers, the consultant will perform the following tasks:

1. Support the design of the format for the Business Forum, including annotated agenda
2. Provide logistical and substantive support to the preparation and organization of the Business Forum including:
 - Identification of private sector partners (nationally and internationally) with high-performing land related innovations to participate in the Business Forum
 - Assist in the preparation of the agenda of the forum in collaboration with the host country and the secretariat
 - Support the drafting of the draft Abidjan Business Declaration
 - Support the development of pledges for both the B4L initiative and the GGW Sourcing Challenge from national private sector entities
 - Support the preparation of the business declaration through the organization of local stakeholder consultation in close collaboration to the international stakeholder process
 - Assist in preparing invitations and accreditation of at least 70 private sector companies out of which at least 5 are active in 10 countries or more.
 - Identify at least 10 companies that will be making an official pledge for the B4L initiative and at least 2 companies for the GGW Sourcing Challenge.
 - Preparation of Business Forum report

Deliverables

Key deliverables are:

- ✓ Design of forum for Business Forum including annotated agenda by 15 April 2022.



- ✓ Logistical and substantive support to the Forum by 20 May 2022.
- ✓ Final Business Forum report by 01 June 2022.

Contractual terms

The services of the selected national consultant will be required during the period from 25 March until 01 June 2022. All products resulting from this contractual arrangement are the exclusive property of the UNCCD.

Requirements

- University degree on international relations, social science, or environmental ecosystems is required.
- Minimum of 6 years of relevant professional experience with evidence of achievements in the area of environmental ecosystems management in Africa is required.
- Proven track record organizing large stakeholder meetings with the private sector of at least 5 years) is required.
- Demonstrated experience working with the private sector in Côte d'Ivoire of at least 5 years would be an asset.
- Demonstrated network with global multi-nationals is considered an asset
- Knowledge of the UNCCD and related intergovernmental processes (asset)
- For this consultancy excellent writing and oral skills and fluency in English and French language are required.

Special notice

Only individuals who can act as independent, individual economical operators are qualified to apply. Individuals who can provide their services only on account of an institution or enterprise not in their individual capacity are not eligible under this procedure.

Individuals engaged under a consultancy or individual contract will not be considered “staff members” under the Staff Regulations and Rules of the United Nations Secretariat and will not be entitled to benefits provided therein (such as leave entitlements and medical insurance coverage). Their conditions of service will be governed by their contract and the General Conditions of Contracts for the Services of Consultants and Individual Contractors. Consultant and individual contractor is responsible for determining tax liabilities and for the payment of any taxes and/or duties, in accordance with local or other applicable laws.

Submission of application

Applications should be submitted by e-mail to staffing@unccd.int with a UNCCD Personal History Form¹, CV and cover letter, specifying the reference number: [CCD/22/ERPA/C/15](#).

The deadline for applications is **16 March 2022**. Only applications submitted by the deadline and with complete documentation will be taken into consideration.

Due to the volume of applications received, receipt of applications cannot be acknowledged individually. Please address your application as indicated above and please do not address or copy your application to an individual at the Secretariat or Global Mechanism. Candidates who do not receive any feedback within three months of the deadline should consider their application as unsuccessful.

Date of issuance: 10 March 2022

¹ UNCCD P-11 form in electronic fill-in .pdf OR .docx format available: <https://www.unccd.int/about-us/secretariat/vacancies/applying-unccd>