



TERMS OF REFERENCE

Consultancy – Partnerships Report for Annex II

Consultancy reference number: CCD/22/ERPA/C/75

Background

Established in 1994, the United Nations Convention to Combat Desertification (UNCCD) is the sole legally binding international agreement linking environment and development to sustainable land management.

The functions of the secretariat are, among others, (a) to make arrangements for sessions of the Conference of the Parties (COP) and its Subsidiary Bodies established under the Convention and to provide them with services as required; (b) to compile and transmit reports submitted to it; (c) to facilitate assistance to affected developing country Parties, on request, particularly those in Africa, in the compilation and communication of information required under the Convention; (d) to coordinate its activities with the secretariats of other relevant international bodies and conventions.

Regional Liaison Offices (RLOs) are a part of, and under the direct supervision/coordination of the External Relations, Policy and Advocacy Unit (ERPA) of the UNCCD Secretariat Headquarters based in Bonn. The basic functions of ERPA, including all RLOs, are the framing of relevant and persuasive policy messages and the delivery of related strategic advocacy on issues of desertification, land degradation, and drought; building partnerships with key stakeholders – governments, civil society and the private sector - to enhance cooperation and collaboration in the implementation of the Convention; the coordination of the programme of work of the UNCCD institutions at the regional, sub regional and national levels; and the facilitation of effective communications between country Parties and headquarters.

Specifically, the work of RLOs includes *inter alia*;

Partnerships and Resource Mobilization

- Establish strong partnerships with other organizations including various UN bodies, sub regional organization, development partners and non-governmental organizations in the region and facilitate the conclusion of partnership agreements for the implementation of the Convention at the regional level;
- Advise on the latest regional developments and trends regarding opportunities for partnerships and resource mobilization.

Regional Policy and Coordination

- Foster and coordinate opportunities and messages for policy dialogue between the countries in the region, organizations and decision-making bodies at national and regional level including support to bilateral, regional and international agencies to implement Convention program/Workplan;

Representation and Advocacy

- Lead UNCCD's presence in the Region including carrying out high level representation with Ministers and other national and regional authorities;
- Undertake outreach and awareness raising efforts, in line with an agreed strategy, at the national, sub-regional and regional level;

Annex II comprises over fifty country parties across six subregions – West Asia, Central Asia, North East Asia, South Asia, South East Asia and the Pacific.



Objective of consultancy

The purpose of this consultancy is to have *Internal Report: Partnerships Report* for Annex II and the Asia Pacific Region.

Duties and Responsibilities:

The consultant will produce high quality, professionally written concise report in English that is comprehensively researched, fully referenced, and based on consultations with key stakeholders, including ERPA and RLO Asia office.

Under the overall supervision of the Chief of External Relations, Policy and Advocacy (ERPA) Unit, and the direct supervision of the Regional Liaison Officer for Asia, the consultant will assist in compiling an analysis report on partnerships in the Asia Pacific region. Specifically, the consultant will perform the following activities:

- Analysis of existing partnerships and MOUs/MOAs between UNCCD and organisations in the region to understand status, agreed objectives and activities, and potential future engagement.
- Research and analysis of relevant organisations, agencies, institutions, groups or individuals in the Asia Pacific region to identify potential partners thematically and geographically to be pursued to support UNCCD engagement, at the national, subregional and/or regional levels.
- Develop 8 -12 profile briefs (1-2 pages each) of recommended partners including relevance to UNCCD, potential entry points for engagement and/or joint activities, and key contacts
- Compile these deliverables into a Partnerships Report for Annex II and the Asia Pacific Region

Perform other duties as required.

Deliverables

Key deliverables:

- ✓ First draft of report
- ✓ Final draft of report ready for design and layout.

Contractual terms

This contract shall run for 3 months starting as soon as possible but no later than 30th April 2023. This consultancy is homebased. All products resulting from this contractual arrangement are the exclusive property of the UNCCD.

Requirements

- Advanced university degree in the field relevant to assignment, for example natural resource management, environmental policy, development economics in the national/regional context is required.
- At least 5 years of project and/or policy experience in the Asia Pacific region
- Familiarity with organisations, institutions and agencies in the Asia Pacific region
- Knowledge and experience in the mitigation of desertification, land degradation and drought and the implementation of sustainable land management in national, subregional or regional context;
- Solid knowledge of the UNCCD, related UN and intergovernmental processes, would be an asset.
- Experience in writing high-quality reports is required
- Fluency in English language, both written and oral is required.

Special notice

Only individuals who can act as independent, individual economical operators are qualified to apply. Individuals who can provide their services only on account of an institution or enterprise not in their individual capacity are not eligible under this procedure.



Individuals engaged under a consultancy or individual contract will not be considered “staff members” under the Staff Regulations and Rules of the United Nations Secretariat and will not be entitled to benefits provided therein (such as leave entitlements and medical insurance coverage). Their conditions of service will be governed by their contract and the General Conditions of Contracts for the Services of Consultants and Individual Contractors. Consultant and individual contractor is responsible for determining tax liabilities and for the payment of any taxes and/or duties, in accordance with local or other applicable laws.

Submission of application

The following documents should be sent to staffing@unccd.int as **one document**: UNCCD Personal History Form¹ /CV and cover letter, specifying the following in the email subject line: **CCD/22/ERPA/C/75**.

The deadline for applications is **31 January 2023**. Only applications submitted by the deadline and with complete documentation will be taken into consideration.

Due to the volume of applications received, receipt of applications cannot be acknowledged individually. Please address your application as indicated above and please do not address or copy your application to an individual at the Secretariat or Global Mechanism. Candidates who do not receive any feedback within three months of the deadline should consider their application as unsuccessful.

Date of issuance: 13 December 2022

¹ UNCCD P-11 form in electronic fill-in .pdf OR .docx format available: <https://www.unccd.int/about-us/secretariat/vacancies/applying-unccd>